## **Templates & Resources**

## **LinkedIn Connect Request Templates**

Hi First Name… would love to connect with you so we can learn from each other - Jane

Hi First Name… love what Company Name is currently up to and would love to connect to learn more - Jane

Hi First Name… love your latest post on Post Topic on LinkedIn… would love to connect so we can learn from each other - Jane

More Connect Request Templates can be found here: <http://bit.ly/2nSmiGO>

## **Message or Email Templates**

***Customize the below templates based on the company who you are reaching out to and what you want to say about yourself.***

**Template for someone you met at an event and want to connect with for future referrals.**

Hi First Name!

It was awesome meeting you at the Tech Meetup yesterday and I was hoping to connect with you to seek some advice about my current transition into the world of (insert industry).

I am inspired by people like you as I look to chart my own path. As I mentioned to you, I just graduated from the (insert program and hyperlink) and I am working on some exciting new projects at the moment, including a project on (insert project description).

I would love to meet up and tickle your brain with some questions I have, as an aspiring (insert desired role). Let me know if you’re available to grab some coffee or get on a quick call sometime on Thursday or Friday, or whenever you’re free *(specify at least 2 days)...*

Thanks in advance,

Jane

**Template for seeking Mentors / Informational Interviews**

Hi First Name!

I’m Jane, a (insert desired role), currently hoping to break into the world of (insert industry) transitioning from my former career in retail. I’m reaching out to you to seek some advice around this transition. I am inspired by people like you as I look to chart my own path.

I just graduated from the (insert program name and hyperlink) and I am working on some exciting new projects at the moment, including a project on (insert project description).

I would love to meet up and tickle your brain with some questions I have, as an aspiring (woman) in tech. Let me know if you’re available to grab some coffee or get on a quick call sometime on Thursday or Friday, or whenever you’re free *(specify at least 2 days)...*

Thanks in advance,

Jane

**Resources for Informational Interview Prep and Questions:**

* [ThinkFul Web Developer Informational Interview](https://www.thinkful.com/projects/interview-a-web-developer-176/)
* [Moz Interviewing Web Developers](https://moz.com/blog/interviewing-web-developers-20-good-questions-to-ask)
* [Udacity How to Find Your Next Job Over Coffee](https://blog.udacity.com/2014/11/informational-interviews-how-to-find.html)
* [Hasbeeq Break Into Tech Industry](https://haseebq.com/how-to-break-into-tech-job-hunting-and-interviews/)
* [Glassdoor Score Your Dream Job](http://bit.ly/2CIs976)